

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING)** will be held in **CVSO.0.1A, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 12 JULY 2012** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting held on 14th June 2012.

**Mrs C Bulman
388234**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

3. LOCAL GOVERNMENT ACT 2000 - FORWARD PLAN (Pages 7 - 10)

A copy of the current Forward Plan is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Mrs H Taylor
388006**

4. CUSTOMER SERVICES - REVIEW OF CHANGES AT RAMSEY & YAXLEY (Pages 11 - 18)

To consider a report by the Head of Customer Services.

**J Barber
388105**

5. CUSTOMER SERVICES MONITORING REPORT (Pages 19 - 28)

To receive a report by the Head of Customer Services on the performance of Customer Services in the period to March 2012.

**J Barber
388105**

6. PRIVATE SECTOR RENT LEVELS (Pages 29 - 30)

To receive a quarterly update on rent levels within Huntingdonshire.

**J Barber
388105**

7. LEADERSHIP DIRECTION (Pages 31 - 38)

To receive a report by the Leader and Deputy Leader setting out the Leadership's direction of travel and key milestones.

**H Thackray
388035**

(The Notes of the meeting of the Corporate Plan Working Group held on 28th June 2012 are attached for information).

8. USE OF CONSULTANTS (Pages 39 - 48)

To consider a report by the Head of Financial services detailing expenditure on consultants during 2011/12 and outlining progress on agreeing, modifying and introducing the Panel's previous recommendations.

**S Couper
388103**

9. LOCALISATION OF BUSINESS RATES (Pages 49 - 56)

To consider a report by the Head of Financial Services on the planned basis for the localisation of Business Rates.

**S Couper
388103**

10. THE RATIONALE FOR RESERVES (Pages 57 - 58)

To discuss the Council's approach to the setting of Reserves.

(A briefing paper prepared by Councillor M F Shellens and P G Mitchell is attached).

11. WORKPLAN STUDIES (Pages 59 - 62)

To consider with the aid of a report by the Head of Legal and Democratic Services, the programme of studies.

**Mrs C Bulman
388234**

12. OVERVIEW & SCRUTINY (ECONOMIC WELL-BEING) - PROGRESS (Pages 63 - 68)

To consider a report by the Head of Legal and Democratic Services.

**Mrs C Bulman
388234**

13. SCRUTINY (Pages 69 - 76)

To scrutinise decisions taken since the last meeting as set out in the Decision Digest and to raise any other matters for scrutiny that sit within the remit of the Panel.

Dated this 5 day of July 2012



Head of Paid Service

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs Claire Bulman, Democratic Services Officer, Tel 01480 388234 / email Claire.Bulman@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.